



# Invitation for Bids

**EMPLOYEES PROVIDENT FUND**  
**ASSETS MANAGEMENT DEPARTMENT**  
**Pulchowk, Lalitpur, Phone No. 01-5010007, 5010309, 5010167**

***Invitation for Bids for the: Maintenance Works of Office Building at Employees Provident Fund,  
Biratnagar Branch***

Invitation for Bids No: **KSK/AMD/ES-2082/83-WORKS-NCB-03**

Date of publication: **2026/02/20 (B.S. 2082/11/08)**

1. ***Employees Provident Fund*** invites electronic bids from Nepalese eligible bidders for the construction of ***Maintenance Works of Office Building at Employees Provident Fund, Biratnagar Branch*** under National Competitive Bidding procedures. The estimated amount for the works is NRs. ***1,09,52,368.08 (One Crore Nine Lakhs Fifty Two Thousand Three Hundred Sixty Eight and Paise Eight) inclusive VAT and PS.***
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of ***Assets Management Department, Employees Provident Fund, Pulchowk, Lalitpur, Tel No. 01-5010167, 5010309, facsimile 01-5010232 and email address: assetmanagement @epf.org.np*** or may visit PPMO website [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
3. Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's Web Site [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document Nonrefundable fee of **NRs. 3,000.00** as specified below and the scanned copy (pdf format) of the Bank deposit voucher shall be uploaded by the bidder at the time of electronic submission of the bids.  
**Information to deposit the cost of bidding document in Bank:**  
Name of the Bank: Nepal Investment Mega Bank Ltd., Pulchowk, Lalitpur.  
Name of Office: Karmachari Sanchaya Kosh / Account no.: 00401010254373
4. Pre-bid meeting shall be held at ***Assets Management Department, Employees Provident Fund, Pulchowk, Lalitpur at 1:00 PM on 2026/03/13 (B.S. 2082/11/29)***
5. Electronic bids must be submitted through PPMO website [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before ***12:00 PM on 2026/03/24 (B.S. 2082/12/10)*** Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at ***1:00 PM on 2026/03/24 (B.S. 2082/12/10)*** at the office of ***Assets Management Department, Employees Provident Fund, Pulchowk, Lalitpur.*** Bids must be valid for a period of ***90 days*** from the bid submission deadline and must be accompanied by a bid security or scanned copy of the bid security in .pdf format in case of e-bid, amounting to a minimum of **NRs. 2,70,000.00 (Two Lakhs Seventy Thousand Only)** which shall be valid for 30 days beyond the validity period of the bid.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.