



Invitation for Bids

Karmachari Sanchaya Kosh

Assets Management Department
Kharid Sakha, Pulchowk, Lalitpur
Phone No. 01-5010167

Invitation for Bids No: **EPF/GOODS/NCB/2082-83/03**

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1. The **Karmachari Sanchaya Kosh (KSK)** invites *electronic* bids from eligible bidders for the procurement of **SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ON-PREMISE E-MAIL SYSTEM WITH PROTECTION** under National competitive bidding – **Single Stage Single Envelope procedures**.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Kharid Sakha, Assets Management Department, Karmachari Sanchaya Kosh, Pulchowk, Lalitpur** or may visit PPMO egp system www.bolpatra.gov.np/egp.
3. Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document of a non-refundable fee mention in below in the following account of Karmachari Sanchaya Kosh as specified below:
Name of the Bank: Nepal Investment Mega Bank, Pulchowk, Lalitpur
Account No: 00401010254373
4. Pre-bid meeting shall be held at Meeting Hall of Asset Management Department, Karmachari Sanchaya Kosh, Pulchowk, Lalitpur, Nepal **at 2082/11/27 BS, 1:00 PM**
5. Electronic Bids must be submitted through PPMO's e-GP system www.bolpatra.gov.np/egp on or before 12:00 Noon on **2082/12/09 BS**. Bid after this deadline shall not be accepted.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 1:00 PM on **2082/12/09 BS** at the office of **Meeting Hall, Asset Management Department, Karmachari Sanchaya Kosh, Pulchowk, Lalitpur**. Bids must be valid for a period of **90 days** from the date of bid opening and must be accompanied by a bid security amounting to a minimum of **NRs 50,000/- (In words Fifty Thousand only)**, which shall be valid for **30 days beyond the validity period of the bid**.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.